

Patch Management Report

Organization: [Organization Name]

Reporting Period: [Start Date] - [End Date]

Prepared By: [Preparer's Name]

Date Prepared: [Date]

Executive Summary

Overview of patching activities during the reporting period.	
High-level summary of patch compliance status.	

Patch Compliance

Overall patch compliance rate.	
Compliance rate by department/application.	
List of devices/applications with outstanding patches.	

Newly Released Patches

Summary of new patches released by vendors during the reporting period.	
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Applicability of new patches to organizational assets.	
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Applied Patches

Details of patches applied during the reporting period.

Patch ID/Name:	
Vendor:	
Product:	
Version:	
Date Applied:	
Any issues encountered during patch application:	

Outstanding Patches

List of patches not yet applied.	
Reasons for non-compliance (if applicable).	
Risk assessment of non-compliance.	
Plan for compliance.	

Patch Failures and Rollbacks

Summary of any patches that were rolled back.	
Reasons for rollback (technical issues, performance problems, etc.).	
Impact on systems and operations.	
Remediation steps taken or planned.	

Security Incidents Related to Patching

Description of any security incidents that occurred due to missing patches.	
Analysis of the incident's impact.	
Lessons learned and future prevention strategies.	

Recommendations and Next Steps

Action items for next reporting period.	
Suggestions for improving patch management processes.	

Appendices

Detailed compliance reports by system/application.	
Documentation of exceptions and approvals for non-compliance.	
Any relevant communication from vendors regarding patches.	